



For the Chaperones
Thank you
for volunteering your time....

Thank you for volunteering to be a chaperone for your school's visit to the James A. Michener Art Museum. Your role is important in facilitating a smooth and enjoyable visit for your group.

Please stay with your assigned group throughout the visit, during lunch, and at the Museum shop. Students follow your example.

While in the Museum, please make sure your group follows museum decorum. The docents are your students' educational leaders. In the event of misconduct, we expect that chaperones and classroom teachers will step in so that the rest of the group will not be disrupted.

As a chaperone, please have your group abide by the following guidelines:

- **Backpacks, packages, gum and food** are not permitted in the galleries.
- Please refrain from taking pictures during your tour. *If you would like to use your camera after your tour, check with your tour leader. Cameras are permitted in certain galleries only, but **no flashes** please.*
- Touch with your eyes, not with your fingertips. This applies to indoor and outdoor artworks.
- When observing and discussing an artwork, please stand no closer than one foot away.
- **Polite behavior** in the museum includes no running or shouting.
- Please do not lean on walls or pedestals. No climbing on outdoor sculpture or buildings.
- **Cell phones** must be turned off or on vibrate mode during a tour. If you must take a call, please go to the lobby area.
- Museum personnel are available for assistance during your visit.
- **Pencil** activities need prior arrangement. Pens are not permitted in the galleries.

Thank you for helping us create a successful museum experience for both you and your group. We appreciate your cooperation.

Enjoy your visit!

The Education Department



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